



MORRO HILLS COMMUNITY SERVICES DISTRICT (MHCSD)

HISTORY

In 1960 thirty-two local residents petitioned the San Diego County Board of Supervisors to create a special district for the purpose of building and maintaining designated roads and drainage the County was unwilling to provide. On March 21, 1961 the San Diego County Board of Supervisors formally accepted by resolution the creation of the Morro Hills Community Services District (MHCSD). Within its boundaries the MHCSD includes approximately 6 miles of roads and drainage, nearly 1,050 acres, and 423 separate parcels, some of which are owned by the same interests.

MHCSD BOARD OF DIRECTORS

Five volunteer members are elected to the MHCSD Board of Directors (the Road Board) and serve four-year terms to govern and carryout MHCSD needs. They must be registered voters, live within the District and serve without compensation.

ROAD BOARD MEETINGS

The Road Board currently meets quarterly on the first Monday of the designated month. The agenda and meeting location are posted at least three (3) days prior to each meeting on this website (www.MorroHillsCSD.com), and on the back of the entry sign to Morro Hills at Morro Hills Road and Olive Hill Road. The public is encouraged and welcome to attend Board meetings.

REVENUE

MHCSD receives substantially all of its revenue from the County, roughly equivalent to about 4% of the 1% property tax levied on all parcels within the District. This currently amounts to approximately \$100,000 per year. Additional small amounts come from state grants for homeowners' property tax exemptions, interest from the District's certificate of deposit account, and permit fees.

ROAD RIGHT-OF-WAY

The road right-of-way is 60 feet wide (measured 30 feet to each side from the road center line). A permit is required for any property owner improvements such as driveway, entry features, and landscaping within the right-of-way. The roads for which the District is responsible are (see Map):

- Morro Hills Road
- San Jacinto Circle East
- San Jacinto Circle West to 800 feet south of Morro Hills
- San Jacinto Terrace for 580 feet north of San Jacinto Circle West
- Sleeping Indian Road from Oceanside city limit to Burma Road

- Burma Road from Sleeping Indian Road to Luneta Lane
- Conejo Road
- Verde Avenue and Tumbleweed Lane from Sleeping Indian Road to Del Valle Drive
- Georgine Road from Del Valle Drive for 580 feet
- Del Valle Drive from Tumbleweed Lane south to private road sign
- Ferndale Lane for 502 feet from Tumbleweed Lane

GENERAL CONTACT INFORMATION

Morro Hills Community Services District
Post Office Box 161
Fallbrook, CA 92088-0161
(760) 723-3642 – Answering Machine

CURRENT BOARD OF DIRECTORS

Thomas Harrington, President
president@morrohillscsd.gov

Kerry Fisherkeller

Patrick Meehan

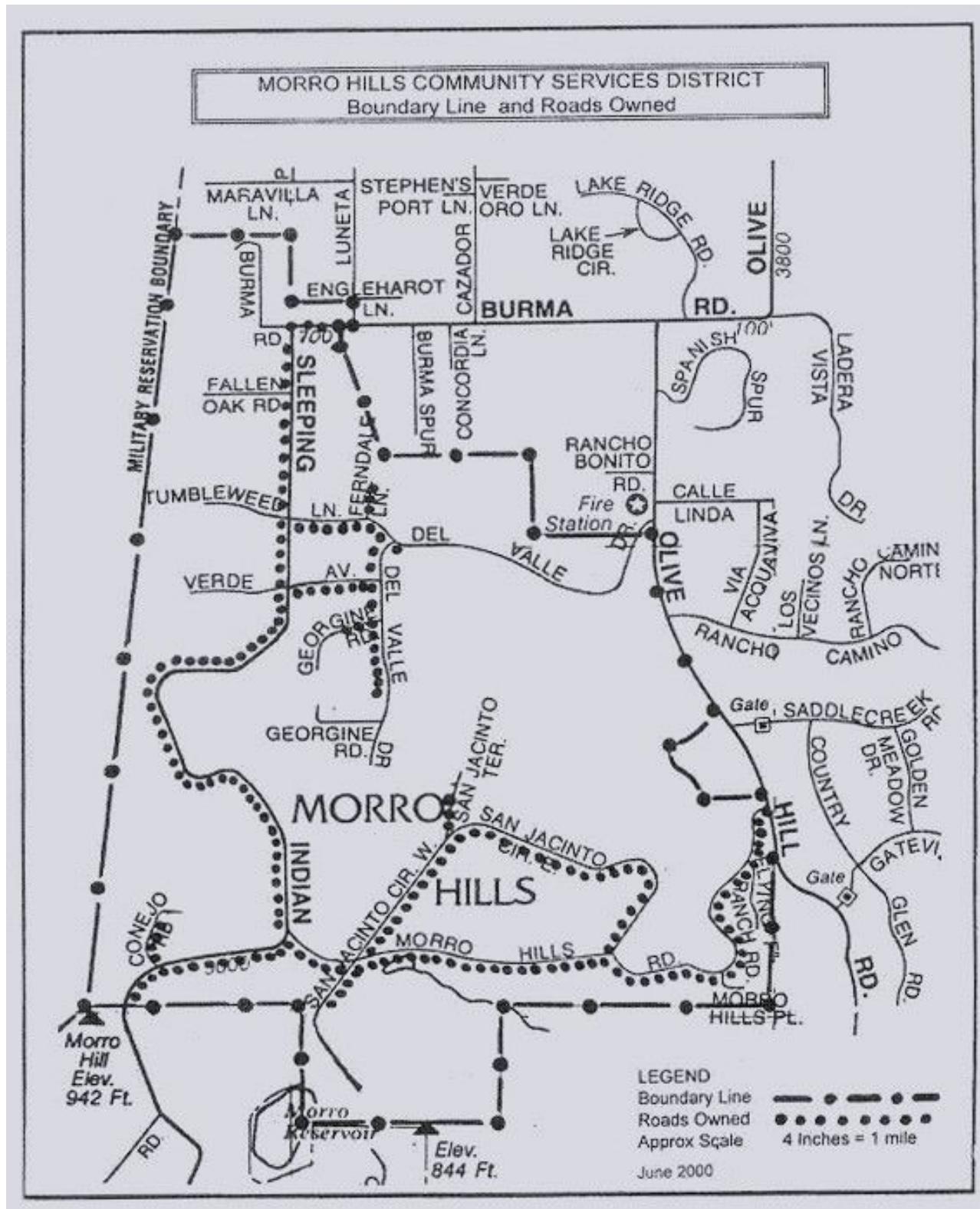
Jeanine Roskos

Jeff Walker

ATTACHMENTS

- 1 District Map
- 2 Issue Reporting Form
- 3 Permit Application for Road Right-of-Way Encroachment
- 4 Traffic Incident Report

ATTACHMENT 1



Issue Reporting Form

This form is for the community to bring safety issues affecting the roads within the boundaries of the MHCSD to the attention of the Board. Some examples are foliage affecting line of sight, potholes, and missing road reflectors. Please submit this form at a Board meeting or to any Board Director or the Board Secretary if unable to attend a meeting. Once submitted the Board will determine if the issue is within the Board's scope of responsibilities and what action is to be taken. Thank you for taking the time to help keep our roads safe.

Date: _____

Your Name (optional):

Location of Issue:

Description:

Date Received by MHCSD: _____

Action Taken:

MORRO HILLS COMMUNITY SERVICES DISTRICT
P.O. BOX 161
FALLBROOK, CA 92088-0161

PERMIT APPLICATION FOR ROAD RIGHT-OF-WAY ENCROACHMENT

Date:		Fee Attached:	\$
Applicant/Owner:			
Telephone:		Email Address:	
Mailing Address:			
Location of Encroachment:			
APN:			
Describe Requested Encroachment:			

Check Appropriate Classification(s) Below:

If cuts into the asphalt are required, please refer to the MHCSD Right-of-Way Policy for the fee schedule.

Irrigation/Landscape Electrical or Telephone Hook-up Water Meter Hook-up
 Driveway/Grading Electrical or Cable Line Repair
 Other: _____

What is the estimated asphalt area to be removed to provide access for repair? _____ square feet.

Will encroachment interfere with the public use or District maintenance of any of the following:

Roadway Emergency Shoulder Parking Drainage structure or watercourse
 Walking pathway

Estimated time for completion: _____ days. If approved, estimated start date: _____

AGREEMENT

In consideration of the granting of this permit, the applicant agrees:

1. To hold harmless the MHCSD and any officer or employee thereof from any liability or responsibility for any accident, or loss or damage to persons or property, happening or occurring as the proximate result of any placement, change or renewal of an encroachment under the terms of this permit, and to assume all of said liabilities.
2. To comply with all the applicable laws in the establishment, maintenance and or removal of the encroachment.

3. That applicant and any other person engaged in any work authorized by this permit shall conform to all due safety precautions for the protection of persons and property.
4. To notify the District if the estimated time for completion will be exceeded.
5. To notify the District and submit a new application if the conditions or scope of work changes after the approval of this permit has been granted.
6. After completing the work requested, to restore the roadway to the equivalent or better condition than it was prior to the date this permit became effective, or prior to the date the encroachment was first placed, whichever is earlier.
7. Approval is conditioned upon the following special requirements of the MHCSD (if stated):

8. To notify the District when the work is completed. If the MHCSD so desires, an inspection shall be made of the performance of work under this permit. If the restoration of the right-of-way, including asphalt surface, is not restored to a standard acceptable to the District the applicant agrees to perform such work requested at no additional cost to the District. Item #6 will be the standard used.
9. Applicant understands that all encroachments placed in the right-of-way must not pose a hazard or impede pedestrian or vehicular traffic. Applicant understands that these encroachments may be removed should road improvements by MHCSD warrant it.

Signature of Applicant:

X_____ Date: _____

In consideration of the above agreement the permit is granted:

District Officer Approving Application:

X_____ Date: _____
(Signature)

Name of District Officer: _____

**MORRO HILLS COMMUNITY SERVICES DISTRICT ROAD RIGHT-OF-WAY POLICY ON USE OF ROAD
RIGHT-OF-WAY 30' FROM CENTER LINE**

A. LANDSCAPING/IRRIGATION

1. Only ground cover may be planted from road edge, anywhere in the road right-of-way.
2. The type of ground cover used should not impede pedestrian use of the road right-of-way.
3. Shrubbery, growing no higher than 3 ft. may be planted 12 ft. or more from the road edge. Use of drought resistant plants is encouraged.
4. No trees may be planted in the road right-of-way.
5. No rocks (boulders) should be placed in the road right-of-way.
6. Irrigation equipment installed in the road right-of-way must be pop-up sprinklers, drip lines, or like items only.

B. OBSTRUCTIONS

1. No fences or walls are permitted in the road right-of-way.
2. No materials, equipment, or vehicles may be stored on the road right-of-way.

C. ASPHALT CUTS TO ROAD

1. Driveway attachment, grading, excavation for utility hook-up and repairs are governed by MHCSD Ordinance #3.

D. PERMITS AND FEE SCHEDULE

1. Landscape/Irrigation: A permit from MHCSD is required. There is no fee.
2. Driveway/Grading: A permit from MHCSD is required. The fee is \$50.00 to attach to road surface for each driveway and MUST be submitted with the permit application.
3. Excavation for utility hook-up or repairs requiring cut(s) in the road surface: A permit from MHCSD is required. The fee is \$100.00 for cuts up to 100 sq. ft. and \$300.00 for cuts accumulating over 100 sq. ft. and MUST be submitted with the permit application.
4. The Board of Directors has the right to change or alter the fee schedule to cover anticipated cost to the District which may exceed this scheduled fee structure.

E. APPEAL PROCESS

1. Residents may appeal to the Board of Directors if their permit is denied.
2. The appeal must be made in writing stating the reasons therefore.
3. Appeals should be mailed to Morro Hills Community Services District at the address below, or delivered in person to any Director.
4. The appeal will be addressed at the next regularly scheduled Board Meeting and acted upon within 60 days.

Morro Hills Community Services District
P.O. Box 161
Fallbrook, CA 92088-0161
(760) 723-3642 (Answering Machine)



TRAFFIC INCIDENT REPORT

This report is for District use only and will not be shared with law or traffic enforcement unless formally requested through the California Public Records Act or by other legal process. Please email, mail, or call the District to submit this report.

Email: President@MorroHillsCSD.gov

Mail: Morro Hills Community Services District, P.O. Box 161, Fallbrook CA 92088-0161

Phone: (760) 723-3642

The California Highway Patrol (CHP) is not obligated to investigate collisions on private roads unless the collision involves a misdemeanor or felony offense, such as hit and run collisions and DUI collisions. The Morro Hills Community Services District roads are considered private for traffic code enforcement.

To report this incident to CHP, call (760) 643-3400.

Date of Incident: _____ Location: _____

Was There An Injury? _____ Yes _____ No

Describe the Injury: _____

Was There Property Damage? _____ Yes _____ No

Describe the Property Damage:

Was CHP Contacted? _____ Yes _____ No Report ID: _____

Was SD County Sheriff Contacted? _____ Yes _____ No Report ID: _____

Do You Want a member of the Morro Hills CSD Board To Contact You? _____ Yes _____ No

Your Name:

Your Address:

Your Email Address:

Your Phone Number:
